

**BARBOUR COUNTY SCHOOLS
PHILIPPI WV 26416**

MEMORANDUM -

TO: BOARD MEMBERS

David Everson
Doward Matlick
Joanne McConnell
David Strait
Bob Wilkins

FROM: JOE SUPER, SUPERINTENDENT

DATE: July 6, 2011

RE: REVISED BOARD MEETING AGENDA

The Barbour County Board of Education will meet in regular session at **6:00 p.m.** on **Monday, July 11, 2011**, at the **Board of Education Office, 105 South Railroad Street Philippi, WV 26416.**

Call to Order

Pledge to Flag

Invocation

Minutes -

Approve Minutes of the June 27, 2011 meeting. – Enclosure A

Delegation(s) –

Reports –

Facilities Report

Superintendents Recommendations –

Attendance –

Business & Finance –

1. Recommendation: Approve budget adjustments. – Enclosure B
2. Recommendation: Approve payment of bills for the period of June 24, 2011 through July 6, 2011 at a total expenditure of \$121,485.65. - Enclosure C
3. Recommendation: Authorize the July 15, 2011 payroll and federal withholdings not to exceed the amount of \$700,000.00 to be released in accordance with Federal Law. – (Refer to Enclosure C)
4. Recommendation: Authorize the payment of utility, travel and rent bills due before next board meeting not to exceed \$45,000.00. – (Refer to Enclosure C)

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5. Recommendation: Approve the final total of the June 30, 2011 payroll check and federal withholdings in the amount of \$60,112.01. – Enclosure D
6. Recommendation: Award the copy paper bid to XPEDX for the 2011-2012 school year in the amount of \$21,822.00. – Enclosure E

Curriculum & Instruction –

Facilities –

7. Recommendation: Approve building/ground modifications. - Enclosure F
Philip Barbour High School (Commons Area) – install flat screen tv

Food Service –

Policies –

Student Support –

8. Recommendation: Approve First Service Insurance to provide student insurance for the 2011-2012 school year. – Enclosure G

Transportation –

9. Recommendation: Approve transportation travel requests. – Enclosure H

Travel –

10. Recommendation: Approve/Confirm requests for professional leave. – Enclosure I

Vocational –

Personnel –

11. Recommendation: Employ Pamela Smith as a substitute teacher for the 2011-2012 school year. – Enclosure J
12. Recommendation: Accept resignation of Vicki Gogikar as a Science/Mathematics Instructor at Belington Middle School effective June 30, 2011. – Enclosure K
13. Recommendation: Approve Jeffrey Skidmore to enter the bus operator training program provided by Barbour County Schools.
14. Recommendation: Accept resignation of Melissa Kaiser as an Itinerant Physical Education/Health Instructor home based at Philippi Middle School effective July 5, 2011. – Enclosure L

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15. Recommendation: Employ the following personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure M

Jacqueline Barr, Title I Instructor, Philippi Elementary School (200 days)
Holly Boyles, Alternative School Teacher, Alternative Learning Center (200 days)
_____, Instructor, Belington Elementary School (200 days)
_____, Instructor, Philippi Elementary School (200 days)
_____, Pre-K/Pre-K, Special Needs Instructor (200 days)
_____, Secretary/Media Aide (203 days)
_____, Bus Operator, Route 2 (re-configured) (200 days)
_____, Bus Operator, Route 16 (re-configured) (200 days)
_____, Bus Operator, Route 8 (re-configured) (200 days)
_____, Itinerant Technology Systems Specialist, home based at Philip Barbour High School (200 days) beginning October 3, 2011 – end of the school year. Position will terminate at the end of the 2011-2012 school year.

16. Recommendation: Employ the following personnel for the 2011/2012 school year. **Employment is contingent upon certification and clearance of criminal convictions as defined in WV Codes §18-5-15c(d) and §15-2-24(d)** – Enclosure N

Extra Curricular Assignments

_____, Full Time Cook, Summer Work Camp, Kasson Elem/Middle School, July 17-23, 2011
_____, Half time Custodian, Summer Work Camp, Kasson Elem/Middle School, July 17-23, 2011
_____, Technology Systems Specialist, Itinerant home based at Philippi Elementary School (July 13-August 12, 2011)
_____, Multi-Categorical Instructor, Philip Barbour High school beginning July 13, 2011 for up to ten days
Tammy Hill, Head Cheerleading Coach, Philip Barbour High School

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Items For Discussion, Consideration and/or Possible Action –

1. Other

Adjournment